**Thank You Letter --1st Time Donors**

*You will want to tailor this sample letter to your context.*

Dear [Names],

What a week it has been here at [Your Church]. Our Wednesday evening programming kicked off, the choir is practicing for their full fall schedule, and our food pantry received so many contributions this past weekend we had to find additional space to store items before they are distributed. Soon we will be launching our after-school mentoring program to provide a safe place for students from ABC High School to receive tutoring assistance. God is good.

These ministries and, in fact, all the ministries of [Your Church] thrive because of the generosity of members like you. We are so grateful for the contribution you made this past week and want you to know how deeply it is appreciated. Thank you.

God’s vision for [Your Church] is grand! Each day we move a step closer thanks to the commitment and support of our church community. If you have any questions about the mission and ministries of [Your Church] I hope you will call, email, or drop by so I can address them.

Blessings,

Pastor